



HADLEIGH TOWN COUNCIL MARKET FEOFFMENT CHARITY COMMITTEE MEETING

Members of Hadleigh Town Council Market Feoffment Charity Committee are hereby summoned to attend the meeting of the Hadleigh Town Council Market Feoffment Charity Committee on Tuesday 13th August at 7pm in the Guild Hall Dining Room to transact the business as set out below.

Members of the public and press are warmly invited to attend.

The Council, members of the public and press may record/film/photograph or broadcast this meeting, when the press and public are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk of the Council who will request they are not included within the filming.

AGENDA

1. Opening
2. To accept members declarations of pecuniary and non-pecuniary interest
3. To consider dispensations received
4. Apologies
5. Public Forum
6. To consider the minutes of the Committee meeting held on 9th July 2019
7. Action Points Update
 - a. Terms of Reference
 - b. Preparation of letter by Clerk
 - c. Audit report
 - d. Cheque signatories
 - e. Ethical Property Company invite
 - f. Monthly bookings data
 - g. Tours risk assessment
 - h. Events working group
 - i. Emergency key-holder update
 - j. Account information
 - k. Grant submission
 - l. Locality funds update



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- m. 'Greener' heating
 - n. Planning/LBC requirements
 - o. Facebook page
 - p. Insurance check/risk assessment
 - q. Contact details for Insurance company
 - r. Hadleigh On Show - Dog

8. Finances

Councillors to consider current financial situation of HTCMFC

9. Grant Application

Councillors to consider match-funding for replacement of catering kitchen and stair carpets in Guild Hall

10. Works to Building

Councillors to consider pointing work completed on Guild Hall wall in line with insurance policy

11. Tours and Events

Councillors to consider forthcoming bookings

12. Hadleigh Guild Hall Volunteers

Councillors to consider the Constitution of Guild Hall volunteers

13. Fundraising Plans

Councillors to consider fundraising ideas and opportunities

14. Dates for future meetings

15. To consider the exclusion of the public and press by reason of the confidential nature of the business to be transacted in item 16 - s.1(2) Public Bodies (Admission to Meetings) Act 1960

16. To consider staffing matters relevant to the HTCMFC

17. Close of meeting

D Stroh

Locum Clerk to Hadleigh Town Council