

HADLEIGH TOWN COUNCIL

MINUTES OF THE HADLEIGH TOWN COUNCIL MEETING HELD IN THE GUILDHALL DINING ROOM ON THURSDAY 17TH OCTOBER 2019

PRESENT:

Councillor S Allman, Councillor H Allan, Councillor J Bayliss, Councillor R Beggerow, Councillor C Cammack, Councillor L Gordon, Councillor R Hinton, Councillor A Knock, Councillor C Schleip, Councillor G Talbot

1. WELCOME

The Mayor welcomed everyone to the meeting.

2. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Councillor Grandon gave her report including details relating to Babergh name change, Hadleigh on show and joint local plan consultation closure.

Councillor Dawson gave her report advising that £14,000 CIL funding was available to the council and could possibly be used for cemetery landscaping.

Councillor Fraser gave his report including new division boundary consultation which could result in 5 fewer County Councillors. He discussed appropriate traffic management measures for Benton Street and proposed reallocation of parking spaces. Councillor Bayliss asked if parking enforcement would take place, otherwise results could prove inaccurate. Hadleigh Traffic Management Working Group had walked the problem areas with the traffic engineer and looked at pedestrian crossing/mobility crossing; costs for this would be in the region of £7k/£10k.

3. DECLARATION OF INTERESTS

Councillor Beggerow declared a non-pecuniary interest in item 13c.

4. DISPENSATIONS RECEIVED

No dispensations were received.

5. APOLOGIES

Apologies were received from Councillor P Twyman, Councillor E Wright and Councillor A Gregg.

6. PUBLIC FORUM

A member of the public stated that the approved budget for 2019/20 had obvious and significant errors. It was advised that the accountants would be reviewing the accounts against the budget.

A member of the public advised that with a bad winter forecast, the grit bins in town required emptying and replenishing.

A member of the public stated that the cemetery extension working party held a meeting on the 9th August which had not been advertised. This was explained as the councillors had not had access to the website or social media at this time.

It was confirmed that the council are not currently paying the Feoffment Charity for rent for the premises used as offices.

7. TO AGREE THE MINUTES OF THE PREVIOUS TOWN COUNCIL MEETING ON 19 SEPTEMBER 2019.

The minutes of the meeting on the 19 September 2019 were approved.

8. ACTION POINTS UPDATE:

This item was withdrawn.

9. REPORTS FROM TOWN COUNCIL COMMITTEES AND WORKING GROUPS

a. Town Matters Committee

12 September 2019 meeting minutes are now on the website, October minutes to follow.

b. Council Matters Committee

October meeting minutes to follow.

c. Hadleigh Town Council Market Feoffment Charity Committee

September meeting minutes are now on the website.

d. Planning Advisory Committee

Nothing to report.

e. Layham Road Sports Ground Working Group

September meeting minutes are on website

f. Cemetery Working Group

Cemetery working group reported back their findings (report received) this was then discussed in item 14.

g. Christmas Event Working Group

10. MAYORS UPDATE

The Mayor reported that Persimmon had declined to discuss with the council their proposals for development, until final plans had been agreed. CCTV, Community Transport Car parks and cleaning plans for the War Memorial were also discussed

11. CLERKS REPORT

This item was withdrawn.

12. STATUTORY BUSINESS

Councillors approved the Standing Orders and Financial Regulations for 2019.

13. FINANCE

a. The schedule of Payments over £500 was approved.

b. Reconciliation – The accounts reconciliation was agreed.

- c. Councillors agreed to the temporary appointment of an accountant to maintain the financial records in absence of a permanent Finance Officer
- d. *Councillors to consider payments for items related to Christmas event*
- e. Councillors considered the waiver of the fee for the booking of the Guildhall for the Christmas event; this item was deferred to the charity.

14. FRIARS ROAD CEMETERY

- a. Councillors approved the report concerning the cemetery project
- b. Councillors approved the resolution to commission an independent survey through the Institute of Cemetery and Crematorium Management regarding costs of cemetery project, with an amendment stating ' Council resolved to commission an independent survey through the Institute of Cemetery and Crematorium management or other suitably qualified organisation'
- c. Councillors agreed to consider a timeline for the pricing review of cemetery fees subject to independent survey results
- d. Councillors approved the repair/replacement of boiler at Cemetery Lodge

15. STAFF RECRUITMENT

Councillors were advised that 3 applications had been received to date for the Office Manager position; the closing date for applications is 12 noon on the 28th October.

16. STRATEGIC PLAN

Councillors resolved to set up a working group to coordinate the development of the strategic plan.

17. HMFC BAR FACILITIES CONTRACT

This item was withdrawn.

18. COMMITTEE STRUCTURES

This item was withdrawn.

19. PLANNING

- a. DC/19/03957 - Application for Listed Building Consent - Installation of a Stairlift - 73 Angel Street. **Councillors agreed they had no objections to this application.**
- b. DC/19/04524 - Householder Planning Application - Erection of cart lodge with residential annexe/home office (following demolition of existing outbuilding) - Cosford Bridge House, Ivy Tree Lane. **Councillors agreed they had no objections to this application.**

20. ITEMS FOR NEXT MEETING

None.

21. The date of the next meeting is Thursday 28th November.

SIGNED:

DATE: