



# Hadleigh Town Council

The Guildhall,  
Market Place,  
Hadleigh,  
IP7 5DN

Tel: 01473 823884

## COUNCIL MATTERS COMMITTEE

Thursday 23<sup>rd</sup> July 2020 at 7pm via video conference.

### Draft MINUTES

<b>1: Opening</b>	<p>In attendance: Councillor Allan, Councillor Allman, Councillor Beggerow (chair), Councillor Knock, Councillor Schleip, Councillor Cammack. Also in attendance: Town Council Manager and 5 members of the public.</p> <p>a) The Chair stated welcomed people to the meeting and stated that the meeting was being recorded. b) b) Apologies were accepted from Cllr Gregg. c) No declarations of pecuniary and non-pecuniary interest were made. d) No requests for dispensations were received.</p>
<b>2: Minutes</b>	<p><b>Proposed by Councillor Allman and Seconded by Councillor Cammack, the Minutes of Council Matters Committee meeting held on Thursday 13<sup>th</sup> February 2020 were approved.</b></p>
<b>3: Public Forum</b>	<p>There were no questions from the public.</p>
<b>4: Confirm Chair of Committee</b>	<p>Councillor Beggerow stated that he would like to continue as chair of the committee. No other nomination were received.</p> <p><b>Proposed by Councillor Allman, Seconded by Councillor Cammack and unanimously agreed, Councillor Beggerow was appointed to continue as the Chair of the Council Matters Committee 2020/21.</b></p> <p>Councillor Allman thanked the Chair for his service over the previous year.</p>
<b>5: Financial update</b>	<p>To report of the financial position in the light of the Internally Audited Accounts for the year ended 31st March 2020 was <b>NOTED</b>. Councillor Beggerow explained the overall actual reduction in funds in the year 2019/20 was 404K and with a budgeted further reduction in 20/21 of 204K (largely for the Swimming Pool) the Budgeted Total Funds at 31/3/21 was 766K. The Budgeted General Reserve was still a showing healthy 17.2 months of our Precept.</p>
<b>6: Investigation into cash in the office</b>	<p>Councillor Beggerow stated that the review had been undertaken with Aaron Clark accountants and established that the number of cash transactions overall was low. It was heard that the Financial Regulations and Standing Orders have already been amended as a result of the investigation. The report was <b>NOTED</b>.</p>
<b>7: Layham Road Sports Ground.</b>	<p>a) The Committee <b>NOTED</b> the Town Council Manager's update on the Sports Pavilion insurance claim. He stated that the insurer was preparing a Schedule of Works and awaiting a sub-contractor's asbestos investigation before issuing. The Schedule may then be used to obtain quotes for works. b) The Committee <b>NOTED</b> the publication of the Babergh Local Football Facilities Plan and the recognition that Hadleigh is deemed the highest priority for the development of a 3G Pitch. The Football Club have already been invited to Webinars with the Suffolk FA and the Football Foundation and giving guidance on the next steps to getting a project moving forward. c) The Committee <b>NOTED</b> the possibilities for the Sports Pavilion and 3G pitch. It was heard that the Rugby Club may resume matches in October and are investigating temporary or replacement changing facilities. It was</p>



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	confirmed that that the Rugby Club would not act until the Town Council's position regarding insurance was known.
<b>8: Rugby Club</b>	Councillors considered a request by the Rugby Club to erect fencing around the patio area. <b>Proposed by Councillor Beggerow, Seconded by Councillor Allman, it was unanimously agreed that the Council agrees in principle to the club erecting a fence, subject to confirmation that it is sited on the Rugby Club's land or a license agreement is entered into if it is on HTC land, and that any planning permission is obtained by the Club.</b>
<b>9: Future Meetings</b>	The date of the next meeting was confirmed as Thursday 24 <sup>th</sup> September 2020 at 7.00pm.
<b>12 Close of meeting</b>	The meeting closed at 7:23pm

Signed

Andrew McMillan Town Council Manager 23 July 2020

DRAFT