



HADLEIGH TOWN COUNCIL MATTERS COMMITTEE MEETING

Members of Hadleigh Town Council are hereby summoned to attend the meeting of the Hadleigh Town Council Matters Committee on Thursday 3rd October at 7.30pm in the Guild Hall Dining Room to transact the business as set out below.

Members of the public and press are warmly invited to attend.

The Council, members of the public and press may record/film/photograph or broadcast this meeting, when the press and public are not lawfully excluded. Any member of the public who attends this meeting and objects to being filmed should advise the Clerk of the Council who will request they are not included within the filming.

AGENDA

1. Opening
2. To accept members declarations of pecuniary and non-pecuniary interest
3. To consider dispensations received
4. Apologies
5. Public Forum
6. Minutes
 - a. Councillors to consider the minutes of the meeting on 8th August 2019
 - b. Councillors to consider the minutes of the meeting on 5th September 2019
7. Action Plan
 - a. Council Policies – policy reviews
 - b. Sponsor Councillors – activity update
8. Christmas Event 2019
 - a. Councillors to consider proposal, costs and budget for Christmas event
 - b. Councillors to consider membership of Christmas event working group
 - c. Councillors to consider time-table for preparations for Christmas event
9. Layham Road Sports Ground Management Committee



Hadleigh Town Council

The Guildhall
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- a. Councillors to consider the wind-up of Layham Road Sports Ground Management Committee
 - b. Councillors to consider Hadleigh Town Council managing Layham Road Sports Ground
 - c. Councillors to consider changes to financial accounts for Layham Road Sports Ground

10. Finances

- a. Councillors to consider progress of independent financial review
- b. Councillors to consider Town Council Income and Expenditure report
- c. Councillors to consider outstanding payment to Gill Associates
- d. Councillors to consider outstanding payment to Quantrills
- e. Councillors to consider the appointment of the Clerk as interim RFO

11. Staffing – Services Officer

- a. Councillors to consider enrolling Mr Munson onto Suffolk Pension Scheme

12. Friars Road Cemetery

- a. Councillors to consider the placement of a bench in memory of former resident Mr Burt Keel

13. Items for next meeting

14. Date of next meeting

15. Close of meeting



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D. Stroh

Locum Clerk
Hadleigh Town Council